JUVENILE COURT TRAFFIC VIOLATIONS BUREAU
9300 Quincy Avenue
Cleveland Ohio 44106
(216) 698-2694

Hours of Operation: 8:30 AM – 4:30 PM

The Cuyahoga County Juvenile Court has exclusive jurisdiction to hear all cases of juveniles issued traffic citations in any city or municipality in Cuyahoga County. If you are under the age of eighteen years and you received a traffic ticket alleging that you violated a traffic law or the tobacco law pursuant to R.C. 2151.87, you may be eligible to waive your court appearance, provided you meet the waiver criteria.

WAIVER CRITERIA

1) There is no minimum age for waiving non-moving violations.

2) If cited with a moving violation or a violation of the Ohio Tobacco Law, you must be 16 years of age at the issuance of the citation.

    - This must be your first moving violation. A subsequent offense cannot be processed by the Juvenile Traffic Violations Bureau. If more than one moving traffic violation is charged arising from a single incident or series of incidents, none of those violations may be processed through the Juvenile Traffic Violations Bureau

3) You must have committed one of the offenses listed below

4) You must provide to the Traffic Violations Bureau or do the following items on or before your scheduled court date:

- The Waiver of Appearance and Admission form, signed by you and your parent, guardian or legal custodian
- If charged with a moving violation, proof of insurance at the time the citation was issued
- You will need to provide a copy of the declaration page listing the alleged offender as a covered driver
- A copy of your Driver's License or permit
- A copy of the front of the traffic citation showing the violation alleged
- Pay the fine and court costs using cash, a check or money order

OFFENSES THAT CAN BE WAIVED

The offense is a violation involving the assessment of no more than two points by the Bureau of Motor Vehicles, including but not limited to:

Driving Left of Center	Assured Clear Distance (Following Too Closely)
Failure to Yield	Improper Lane Change
Failure to Stop (Stop Sign)	Disobeying a Traffic Light

You are charged with a speeding offense and the speed alleged is not greater than twenty (20) miles per hour above the posted speed limit. Court appearances relative to speeding offenses alleged to have occurred in school zones cannot be waived.

The offense does not allege operating a motor vehicle without an operator's license or operating without proper safety equipment or passing a school bus.

The offense is not a second or subsequent moving offense.

The offense does not involve a traffic accident.

The offense is a non-moving violation including:

Failure to wear a seatbelt	No headlights or taillights
Failure to display or expired tags	Window tint violations
Riding a bicycle on a sidewalk	Bumper height violations

Jaywalking
Skateboarding or rollerblading on a sidewalk or street
Muffler violations
Vehicle lighting violations
Loud amplifier violations
Other equipment violations (R.C. 4513)

FINES AND COURT COSTS[1]

PLEASE CONTACT THE COURT PRIOR TO SUBMITTING THE WAIVER TO CONFIRM THE TOTAL COURT COSTS DUE

Fines will be assessed according to the following schedule:

Tobacco violation	$100.00
Violations involving the assessment of no more than two points	20.00
Speeding up to ten miles over the speed limit	20.00
Speeding eleven to twenty miles over the speed limit	30.00
Driver not wearing a seat belt	30.00
Passenger not wearing a seat belt	20.00
Other non-moving violations	20.00

Court costs are as follows:

Offenses classified as moving violations	$117.00
Offenses classified as non-moving violations	78.00

[1] Fines and court costs are subject to change at the discretion of the Court.

THE COURT OF COMMON PLEAS
JUVENILE DIVISION
CUYAHOGA COUNTY, OHIO

WAIVER OF APPEARANCE AND PLEA
OF ADMISSION TO TRAFFIC VIOLATION

Name: _____ Case Number: _TR_____

I acknowledge that I have received a copy of the Uniform Traffic Ticket filed against me. Having reviewed the ticket, I hereby **WAIVE** my right to appear in court with respect to the above-referenced traffic ticket. I understand that by signing this Waiver and not appearing in court, I also waive the following rights:

- To have the Uniform Traffic Ticket read in open court.
- To remain silent.
- To be represented by counsel.
- To a trial and the right to present witnesses.
- To cross-examine witnesses.
- To have the State of Ohio prove beyond a reasonable doubt every element of the alleged traffic violation.

I further understand that by signing this document that I am admitting to the violation(s) alleged in the complaint (Uniform Traffic ticket). I further understand that by signing this document and entering a plea of admit, I will be adjudicated a juvenile traffic offender / in violation of the Ohio Tobacco Law. Additionally, I understand, by signing this document, the violation(s) will be reported to the Bureau of Motor Vehicles and will become part of my driving record. As a results, points, suspensions and other sanctions maybe assessed by the Bureau of Motor Vehicles.

We hereby state that we understand the nature of the violation(s) filed against the juvenile and enter a plea of ADMIT. I further state that we enter this plea and waive these rights knowingly, voluntarily and intelligently.

We further acknowledge that the fine of _____ and court costs in the amount of _____ are payable in full at the time of the filing of this document.

_____	_____
Juvenile's Signature	Date
_____	_____
Parent or Legal Custodian's Signature	Date
_____	_____
Deputy Clerk	Filed Date

WRITTEN NOTIFICATION OF SEALING AND EXPUNGEMENT RIGHTS FOLLOWING ADJUDICATION OF UNRULY, DELINQUENCY OR TRAFFIC OFFENSE (RC 2151.356(D)(2)

Pursuant to RC 2151.356 you may be eligible to apply to have your case(s) expunged and sealed.

I. Definitions:

"Seal a record" means to remove a record from the main file of similar records and to secure it in a separate file that contains only sealed records accessible only to the juvenile court.

"Expunge" means to destroy, delete, and erase a record, as appropriate for the record's physical or electronic form or characteristic, so that the record is permanently irretrievable.

II. Sealing Procedure:

The juvenile court shall consider the sealing of records pertaining to a juvenile upon the court's own motion or upon the application of a person if the person has been adjudicated a delinquent child for committing an act other than a violation of section 2903.01, 2903.02, 2907.02, 2907.03, or 2907.05 of the Revised Code, an unruly child, or a juvenile traffic offender and if, at the time of the motion or application, the person is not under the jurisdiction of the court in relation to a complaint alleging the person to be a delinquent child. The motion or application may be made at any time after two years after the later of the following:

(a) The termination of any order made by the court in relation to the adjudication;

(b) The unconditional discharge of the person from the department of youth services with respect to a dispositional order made in relation to the adjudication or from an institution or facility to which the person was committed pursuant to a dispositional order made in relation to the adjudication.

(2) In making the determination whether to seal records pursuant to division (C)(1) of this section, all of the following apply:

(a) The court may require a person filing an application under division (C)(1) of this section to submit any relevant documentation to support the application.

(b) The court may cause an investigation to be made to determine if the person who is the subject of the proceedings has been rehabilitated to a satisfactory degree.

(c) The court shall promptly notify the prosecuting attorney of any proceedings to seal records initiated pursuant to division (C)(1) of this section.

(d)(i) The prosecuting attorney may file a response with the court within thirty days of receiving notice of the sealing proceedings.

(ii) If the prosecuting attorney does not file a response with the court or if the prosecuting attorney files a response but indicates that the prosecuting attorney does not object to the sealing of the records, the court may order the records of the person that are under consideration to be sealed without conducting a hearing on the motion or application. If the court decides in its discretion to conduct a hearing on the motion or application, the court shall conduct the hearing within thirty days after making that decision and shall give notice, by regular mail, of the date, time, and location of the hearing to the prosecuting attorney and to the person who is the subject of the records under consideration.

(iii) If the prosecuting attorney files a response with the court that indicates that the prosecuting attorney objects to the sealing of the records, the court shall conduct a hearing on the motion or application within thirty days after the court receives the response. The court shall give notice, by regular mail, of the date, time, and location of the hearing to the prosecuting attorney and to the person who is the subject of the records under consideration.

(e) After conducting a hearing in accordance with division (C)(2)(d) of this section or after due consideration when a hearing is not conducted, except as provided in division (B)(1)(c) of this section, the court may order the records of the person that are the subject of the motion or application to be sealed if it finds that the person has been rehabilitated to a satisfactory degree. In determining whether the person has been rehabilitated to a satisfactory degree, the court may consider all of the following:

(i) The age of the person;

(ii) The nature of the case;

(iii) The cessation or continuation of delinquent, unruly, or criminal behavior;

(iv) The education and employment history of the person;

(v) Any other circumstances that may relate to the rehabilitation of the person who is the subject of the records under consideration.

The juvenile court shall promptly order the immediate sealing of records pertaining to a juvenile in any of the following circumstances:

(e) Notwithstanding division (C) of this section and subject to section 2151.358 of the Revised Code, if a person has been adjudicated an unruly child, that person has attained

eighteen years of age, and the person is not under the jurisdiction of the court in relation to a complaint alleging the person to be a delinquent child.

III. Expungement Procedure:

(A) The juvenile court shall expunge all records sealed under section 2151.356 of the Revised Code five years after the court issues a sealing order or upon the twenty-third birthday of the person who is the subject of the sealing order, whichever date is earlier.

(B) Notwithstanding division (A) of this section, upon application by the person who has had a record sealed under section 2151.356 of the Revised Code, the juvenile court may expunge a record sealed under section 2151.356 of the Revised Code. In making the determination whether to expunge records, all of the following apply:

(1) The court may require a person filing an application for expungement to submit any relevant documentation to support the application.

(2) The court may cause an investigation to be made to determine if the person who is the subject of the proceedings has been rehabilitated to a satisfactory degree.