

VISITATION RULES

Parents, grandparents, stepparents, and legal guardians with proper identification and **preapproval by the Unit Social Worker**, may visit a resident at the Center. Photo identification and proper attire are a requirement. Visitors should arrive at the Detention Center lobby twenty (20) minutes prior to the start time of the visitation hour. Children of visitors are not to be left unsupervised in the lobby. Special visitation arrangements may be made through the resident's Unit Social Worker. Visitors will be escorted only once to the visiting area. Once visitation has begun, late arrivals will not gain entry.

Residents are assigned to a Housing Unit (pod) and are oriented to the Detention Center by the unit staff, Unit Social Worker and Unit Manager. Visitation hours for each unit are listed below. Please inquire for further information.

HOUSE 1: Ms. Malone @ 216-698-4799

THURSDAY-Pod A 5:15 PM – 5:45 PM
THURSDAY-Pod B 6:00 PM – 6:30 PM
THURSDAY-Pod C 6:45 PM – 7:15 PM
SATURDAY-Pod A 8:30 AM – 9:30 AM
SATURDAY- Pod B 10:00 AM – 11:00 AM
SATURDAY- Pod C 11:15 AM – 12:15 PM

HOUSE 2: Mr. Ivey @ 216-443-3521

SUNDAY 10:00 AM – 11:00 AM
SUNDAY 12:00 PM – 1:00 PM
TUESDAY 5:30 PM – 6:30 PM

HOUSE 3: Ms. Michaelson @ 216-443-3316

MONDAY-Pod B 5:10 PM - 6:10 PM
TUESDAY-Pod A 4:00 PM – 5:00 PM
THURSDAY-Pod C 4:00 PM – 5:00 PM
SUNDAY-Pod B 8:30 AM - 9:10 AM
SUNDAY-Pod A 9:30 AM – 10:00 AM
SUNDAY-Pod C 11:00 AM – 11:30 AM

HOUSE 4: Ms. Pryor @ 216-443-3334

SUNDAY 2:00 PM – 3:00 PM
WEDNESDAY 4:00 PM – 5:00 PM

HOUSE 5: Ms. Godfrey @ 216-443-4959

WEDNESDAY 5:15 PM – 6:15 PM
SATURDAY 12:30 PM – 1:30 PM

Attorneys of record may visit at any time and are required to register at the Lobby.

RESIDENTS ARE NOT PERMITTED TO RECEIVE ANY ITEMS OF ANY KIND DURING VISITATION. YOUR PERSONAL BELONGINGS SUCH AS, PURSES, WALLETS, CELL PHONES, ETC. MUST BE KEPT IN A LOCKER BEFORE ENTERING THE VISITATION ROOM. THE LOCKERS ARE LOCATED IN THE LOBBY AT A COST TO YOU OF 25 CENTS. THE COST OF THE LOCKER WILL BE RETURNED TO YOU WHEN THE KEY TO THE LOCKER IS PLACED BACK IN THE DEVICE.

All visitors to the Detention Center are required to pass through a metal detector and be subject to a manual search upon entrance to the Center. Refusal to submit to the search will result in refusal to admission to the Center.

A visitor may be denied visitation or be removed from visitation if there is probable cause to believe that the visitor's condition or behavior may threaten the safety, security or order of the Center. All visitors must be **properly and appropriately** dressed.

VISITOR'S DRESS CODE

- Shorts shall be at least 1 inch above the knee, no higher.
- Shirts and dresses shall be at least 1 inch above the knee, no higher. Side/front or back slits are not to be longer than 6 inches.
- All see through clothing is not permitted
- Bare back tops, bare midriffs, exposed bare lower backs, are not permitted.
- Strapless tops, tank tops, muscle shirts or sleeveless tops are permitted
- Spandex, leggings, tights or pajamas are not permitted.
- Undergarments are not to be exposed.
- Headgear, hats, bandanas, scarves, etc. are not permitted, except for religious reasons.
- Sweat pants, sweatshirts or hoodies are not permitted.
- Coats and jackets are not permitted.
- Pins, stick-ons, armbands, badges or similar items are not permitted.

Any visitor that is obviously intoxicated, extremely hostile, verbally abusive, and/or unable to control their behavior or comply with the rules and regulations will be denied visitation.

PROBLEMS / QUESTIONS

ASSISTANCE:

If parents, guardians or professionals in the community have questions about a resident or the Center, they should call 443-3300 and ask for the resident's Unit Social Worker.

GRIEVANCE and COMPLAINT:

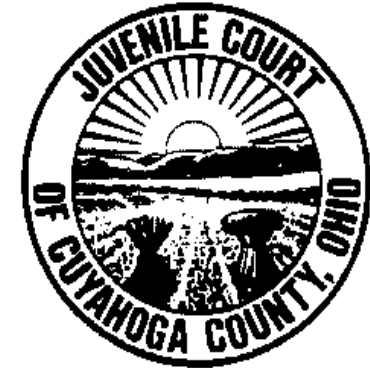
If a parent, guardian, or custodian has a complaint regarding his or her child's care at the Detention Center, he or she may call the resident's Unit Manager or the Detention Center Superintendent at (216) 443-3300. Any resident that has a complaint may file a Resident Grievance Report with the Unit Social Worker.

Cuyahoga County Juvenile Justice Center
Detention Center
9300 Quincy Avenue
Cleveland, Ohio 44106
(216) 443-3300

COURT OF COMMON PLEAS

JUVENILE COURT DIVISION

DETENTION CENTER PARENT HANDBOOK



Kristin W. Sweeney
ADMINISTRATIVE JUDGE

JUDGES

Thomas F. O'Malley
Patrick F. Corrigan
Alison L. Floyd
Michael J. Ryan
Denise N. Rini

Terease Neff
COURT ADMINISTRATOR

Karmin Bryant
SUPERINTENDENT

BACKGROUND

DETENTION CENTER:

The purpose of the Detention Center is to provide for the care, protection and wellbeing of the youth, while ensuring a secure and safe environment for the resident and the public. The Detention Center provides programming that will help juveniles take responsibility for choices that make them law-abiding in the community.

The Detention Center is located on the main floor of the Juvenile Justice Center. There are five living units (four male, one female) with 180 beds. The average age at admission is 1 ½ years old. The Center has over 200 trained professional staff who provide for the needs of the residents 24 hours a day, 7 days a week.

ADMISSION CRITERIA:

Juveniles are sent to the Center by a Judge or Magistrate after a hearing has been held. The Police who are filing a criminal complaint on the juvenile also may bring them to the Center. Juveniles admitted from the community in this fashion will have a hearing (arraignment) scheduled within 24 to 48 hours before the Detention Center Arraignment Magistrate.

Residents are held in detention for the following reasons (Juvenile Rule 7):

- To protect the child from immediate or threatened physical or emotional harm;
- The child may leave or be removed from the jurisdiction of the Court;
- The child has no parent, guardian, or custodian to provide supervision and care of the child and return the child to court when required;
- The Court has made an order for placement of the child in detention.

SERVICES

CLOTHING AND VALUABLES:

All clothing and personal effects are provided by the Center. Clothing, money, and valuables with the resident upon admission are stored in a secure area and returned to the resident upon release. With the resident's written permission, all belongings will be released to a parent or guardian. Any clothing/personal possessions left at the Detention Center for more than 30 days after release will be considered abandoned. Abandoned property will be donated or discarded at the Courts discretion.

MEDICAL:

All residents receive a physical examination shortly after admission. Nursing staff is available 24 hours per day, 7 days a week. A physician team is available at the Center. All residents are expected to have a medical authorization form completed by a parent or guardian.

MENTAL HEALTH:

The Mental Health Clinic at the Detention Center is staffed by Catholic Charities Mental Health personnel and a psychiatrist. They provide specified services listed below to the residents housed in the Detention Center.

The Clinic operates Monday through Friday between 8:30 AM and 5:00 PM. Emergency on-call service is provided 24 hours per day, 7 days per week. Services provided include, but not limited to the assessment of:

- Level of suicide risk
- Level of risk to others
- Coordination of Medication/Somatic services needs
- Coordination of referral to psychiatrist as indicated
- Evidence of emotional disturbance

PSYCHIATRY and MENTAL HEALTH SERVICES

If you have a psychiatrist or mental health provider, please contact them upon your discharge from the Detention Center to schedule an appointment in order to continue services.

For Medicaid Clients:

If your child was seen by the Applewood psychiatrist while in the Detention Center and you would like to continue services, please contact Applewood Psychiatry at (216) 696-6983 to schedule an appointment or come to the Applewood Psychiatry office at 3518 W 25th, Cleveland during the hours of 10am-3pm on Wednesdays for a walk-in appointment. Please identify that the client being scheduled for is a Detention Center client in order to provide continued services.

If your child was seen by Mental Health and you would like counseling services, you may call 216-741-2241 x1363 for Outpatient or In Home counseling services (limited based on availability).

For Private Insurance clients:

Please contact your primary care physician or outpatient psychiatrist to set up an appointment to receive medication or a referral for counseling.

ORIENTATION AND ASSESSMENT:

Upon admission, all residents are assigned to a Living Unit and are oriented to the Detention Center by the Unit staff, Unit Social Worker and Unit Manager. A comprehensive needs assessment will be done to determine medical history, mental health issues, educational status, family history and

behavioral issues. Residents are also told about the Detention Center and behavioral expectations.

NUTRITION:

Residents receive three nutritionally balanced meals a day plus an evening snack. Menus are approved by a dietician and conform to the standards of the National School Lunch Program. Specialized diets are provided for medical or religious purposes.

BEHAVIOR MANAGEMENT:

Each hour of the day, from wake up until bedtime, is worth a certain number of points. Points are awarded or taken away depending on a child's behavior. The residents receive positive reward snacks three days a week. Special rewards are given for those residents who have earned all their points for the week.

EDUCATION – VISION STATEMENT:

In collaboration with Juvenile Court, each student attending the Detention Center School will be successful in an individual instructional program designed to promote academic excellence and improved social adjustment.

All residents are required to go to school. All grades and test scores can be transferred to your regular school. There are special needs classes, and a computer lab. Emphasis is on Proficiency Test skills.

RECREATION:

Residents are offered inside and/or outside recreation daily. The schedule includes large muscle activities, quiet games, and arts and crafts.

VOLUNTEER/RELIGIOUS:

Volunteers are used to complement programs and address issues of interest to residents. Religious non-denominational services are conducted weekly and are attended on a voluntary basis.

CONTRABAND:

Searches of the Cuyahoga County Juvenile Detention Center (CCJDC), visitors, staff and residents for contraband shall only occur for the security and safety of the CCJDC and its occupants or for the preservation of evidence. When conducted, undue force, embarrassment or indignity shall be avoided. Routine CCJDC staff diligence in supervision and observation of residents shall be the primary source of CCJDC security and the control of contraband.

COMMUNICATIONS:

All residents are urged to make a telephone call upon admission. Calls to attorneys are unlimited, and personal calls are limited to 20 minutes per week. Any telephone call placed by the resident from the Living Unit will be a collect call.