



COURT OF COMMON PLEAS  
JUVENILE COURT DIVISION  
COUNTY OF CUYAHOGA  
9300 QUINCY AVENUE  
CLEVELAND, OHIO 44106  
(216) 443-8400  
OHIO RELAY SERVICE 711

## Application to Serve as Assigned Counsel

### INSTRUCTIONS

Complete and submit pages one and two in their entirety, checking the box for each case type for which you are available, interested, and qualified to serve as assigned counsel. For each delinquency case type, there are optional worksheets at the end of this application to help you determine whether you meet the qualifications contained in O.A.C. § 120-1-10. You may be required, upon request, to submit your CLE transcripts or documentation demonstrating that you meet these qualifications.

### YOUR INFORMATION

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
Phone: \_\_\_\_\_ Ext. \_\_\_\_\_ Fax: \_\_\_\_\_  
Email Address: \_\_\_\_\_  
Attorney Reg. Number: \_\_\_\_\_  Currently on Court GAL List

### CASE TYPES

I am available, interested, and qualified to serve as assigned counsel in the following case type(s):

Delinquency Cases **without** a Bindover Motion or Serious Youthful Offender (SYO) Proceeding:

- Unruly, Truancy, Violation of Court Order (VCO), and Misdemeanors
- OVIs
- 3rd, 4th, and 5th Degree Felonies
- 1st and 2nd Degree Felonies
- Murder and Aggravated Murder

Delinquency Cases **with** a Bindover Motion and/or SYO Proceeding:

- 4th and 5th Degree Felonies

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- 3rd Degree Felonies
- 1st and 2nd Degree Felonies
- Murder and Aggravated Murder

Non-Delinquency Cases:

- Abuse, Dependency, Neglect
- Motions to Show Cause
- Civil Protection Orders

Are there any situations or case sub-types for which you do not wish to be appointed? If yes, please describe:

**CERTIFICATION**

I hereby certify that the facts set forth above are true to the best of my knowledge.

\_\_\_\_\_  
Attorney Signature

\_\_\_\_\_  
Date

|   |                |
|---|----------------|
| <b>(OFFICE USE ONLY)</b><br><b>ATTORNEY APPROVED FOR:</b> |                |
| <input type="checkbox"/> A/D/N                            |                |
| <input type="checkbox"/> Motions to Show Cause            |                |
| <input type="checkbox"/> Civil Protection Orders          |                |
| <u>Non-Bindover/SYO</u>                                   |                |
| <input type="checkbox"/> UN, Truancy, VCO, M1-MM          | _____          |
| <input type="checkbox"/> OVIs                             | Legal Division |
| <input type="checkbox"/> F3, F4, F5                       |                |
| <input type="checkbox"/> F1, F2                           |                |
| <input type="checkbox"/> Agg. Murder, Murder              | _____          |
| <input type="checkbox"/> Agg. Murder, Murder              | Date Approved  |
| <u>Bindover/SYO</u>                                       |                |
| <input type="checkbox"/> F4, F5                           |                |
| <input type="checkbox"/> F3                               |                |
| <input type="checkbox"/> F1, F2                           |                |
| <input type="checkbox"/> Agg. Murder, Murder              |                |

## OPTIONAL DELINQUENCY QUALIFICATION WORKSHEETS

The following sections are provided as a convenience to assist you in determining whether you meet the minimum qualifications established in O.A.C. § 120-1-10 for appointment to various levels of delinquency cases. You are **not** required to submit these sections with your application.

### Cases without a Bindover Motion or Serious Youthful Offender (SYO) Proceeding

#### Unruly, Truancy, Violation of Court Order (VCO), and Misdemeanors

You must meet ONE of the following to qualify:

- Within two years prior to appointment, a minimum six hours of CLE in juvenile delinquency practice and procedure.
- Successful completion of a clinical education program on juvenile law.
- One year of experience as an attorney.

#### OVI

- You must have, within two years prior to appointment, a minimum six hours of CLE focused on OVI practice and procedure.

#### 3rd, 4th, and 5th Degree Felonies without Bindover/SYO

You must meet ALL of the following to qualify:

- Within two years prior to appointment, a minimum twelve hours of CLE in criminal practice and procedure, a least six of which must be in juvenile delinquency practice and procedure.
- At least one year of experience as an attorney practicing in juvenile delinquency law.

#### 1st and 2nd Degree Felonies without Bindover/SYO

You must meet ALL of the following to qualify:

- Within two years prior to appointment, a minimum twelve hours of CLE in criminal practice and procedure, a least six of which must be in juvenile delinquency practice and procedure.
- At least two years of experience as an attorney practicing in juvenile delinquency law.
- Within ten years prior to appointment, experience as trial counsel in at least two bench trials in juvenile court, at least one of which was as lead counsel. (*Successful completion of a trial training program of thirty or more hours of instruction may be substituted for lead counsel in one delinquency bench trial.*)

### **Murder and Aggravated Murder without Bindover/SYO**

You must meet ALL of the following to qualify:

- Within two years prior to appointment, a minimum twelve hours of CLE in criminal practice and procedure, a least six of which must be in juvenile delinquency practice and procedure.
- At least three years of experience as an attorney practicing in juvenile delinquency law.
- Within ten years prior to appointment, experience as lead trial counsel in at least three bench trials in juvenile court, at least two of which involved a felony-level charge. (*Successful completion of a trial training program of thirty or more hours of instruction may be substituted for lead counsel in one delinquency bench trial.*)

## **Cases with a Bindover Motion or Serious Youthful Offender (SYO) Proceeding**

### **4th and 5th Degree Felonies with Bindover and/or SYO**

You must meet ALL of the following to qualify:

- The above juvenile requirements for 4th and 5th degree felonies (without a bindover motion or SYO proceeding).
- Within two years prior to appointment, a minimum twelve hours of CLE in criminal practice and procedure.
- At least one year of experience as an attorney practicing in criminal law.

### **3rd Degree Felonies with Bindover and/or SYO**

You must meet ALL of the following to qualify:

- The above juvenile requirements for 3rd degree felonies (without a bindover motion or SYO proceeding).
- Within two years prior to appointment, a minimum twelve hours of CLE in criminal practice and procedure.
- At least one year of experience as an attorney practicing in criminal law.
- Within ten years prior to appointment, experience as trial counsel in at least one criminal jury trial. (*Successful completion of a trial training program of thirty or more hours of instruction may be substituted for lead counsel in one criminal jury trial.*)

### **1st and 2nd Degree Felonies with Bindover and/or SYO**

You must meet ALL of the following to qualify:

- The above juvenile requirements for 1st and 2nd degree felonies (without a bindover motion or SYO proceeding).
- Within two years prior to appointment, a minimum twelve hours of CLE in criminal practice and procedure.
- At least three years of experience as an attorney practicing in criminal law.
- Within ten years prior to appointment, experience as trial counsel in two criminal jury trials, at least one of which was as lead counsel. (*Successful completion of a trial training program of thirty or more hours of instruction may be substituted for lead counsel in one criminal jury trial.*)

### **Murder and Aggravated Murder with Bindover and/or SYO**

You must meet ALL of the following to qualify:

- The above juvenile requirements for murder and aggravated murder (without a bindover motion or SYO proceeding).
- Within two years prior to appointment, a minimum twelve hours of CLE in criminal practice and procedure.
- At least five years of experience as an attorney practicing in criminal law.
- Within ten years prior to appointment, experience as lead trial counsel in three jury trials, at least two of which were felonies. (*Successful completion of a trial training program of thirty or more hours of instruction may be substituted for lead counsel in one criminal jury trial.*)