



**Cuyahoga County Court of Common Pleas  
Juvenile Court Division**

**Legal Division  
Intake & Diversion Unit  
Mission Statement and Overview**

**Intake & Diversion Unit Mission Statement:**

***To review cases, provide timely intake dispositions on referrals, mediate conflicts, formulate thorough recommendations, appropriate interventions, and consequences with respect to juveniles alleged to be unruly and/or delinquent in accordance with Juvenile Rules 9 & 10 and Ohio Revised Code 2151 and 2152.***

**Overview:**

*The Intake & Diversion Unit receives referrals from various sources including police departments, parents, citizens, stores, schools, court personnel, other courts, and government agencies with respect to juveniles alleged to be delinquent and/or unruly. Referrals are reviewed to determine jurisdiction and probable cause. Pursuant to Juvenile Rule 9, a determination is made as to whether the referral may be diverted or taken as an official filing. All decisions and judgments are made in accordance with unit guidelines and department standards. The Intake & Diversion Officer utilizes a wide array of diversion options and make every effort to exhaust all diversion options available prior to taking official action as the outcome. Intake & Diversion Officers manage the interview process to assess and implement the appropriate course of action on all referrals received including the handling of emergency and crisis situations. Intake & Diversion Officers select, recommend, and/or contact community resources to divert cases. Intake & Diversion Officers conduct informal conferences and mediation sessions, including matters relating to custody, in an effort to resolve cases brought to the attention of the Court. This unit handles some adult referrals where the juvenile court holds sole jurisdiction over those matters.*