

INSTRUCTIONS FOR SERVICE
CUYAHOGA COUNTY JUVENILE COURT

THE STATE OF OHIO
CUYAHOGA COUNTY

In RE: _____

Case: _____

Judge: _____

Pending Court Date (if applicable): _____

TYPE OF SERVICE TO BE ISSUED: (A method of service must be chosen in this section) Certified mail is a required method of service for all first time filings.)

Certified Mail

Ordinary Mail

Personal Service

Residential Service

Publication (attach affidavit)

NAME: _____

ADDRESS: _____

NAME: _____

ADDRESS: _____

NAME: _____

ADDRESS: _____

NAME: _____

ADDRESS: _____

**PLEASE BE ADVISED THAT IF YOU INCLUDE MULTIPLE ADDRESSES FOR THE SAME PERSON, THE ADDRESS WILL NOT BE UPDATED IN OUR SYSTEM. YOU MUST COMPLETE A CHANGE OF ADDRESS FORM, WHICH CAN BE FOUND IN THE CLERK'S OFFICE OR ON THE COURT'S WEBSITE:
www.juvenile.cuyahogacounty.us.**

PLEASE IDENTIFY THE COMPLAINT OR MOTION THAT YOU WISH TO HAVE SERVED IN THE SPACE BELOW OR ATTACH A COPY TO THIS FORM.

ADDITIONAL INSTRUCTIONS:

ATTORNEY OR PETITIONER (SIGNATURE)

YOUR PHONE NUMBER

ATTORNEY OR PETITIONER (PRINT NAME)

DATE

Print Person's name that you are representing
